



**2018/2019**

# **REVIEWED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

**Vision:** "A developmental people driven organisation that serves its people"

**Mission:** To provide essential and sustainable services in an efficient and effective manner.

## **1. INTRODUCTION AND BACKGROUND**

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
- (i) Revenue to be collected, by source and
- (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

## **2. PURPOSE**

The document presents the 2018/2019 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads

and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

**3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP**

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

**4. REPORTING ON SDBIP**

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

**4.1. QUARTERLY REPORTING**

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

#### **4.2. MID-YEAR REPORTING**

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25<sup>th</sup> January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

#### **4.3. ANNUAL REPORTING**

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service providers, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

## 5. Projected Monthly Revenue by Source

LIM353 Molemole - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27/02/2019																
Description	Budget Year 2018/19							Medium Term Revenue and Expenditure Framework								
	July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
R thousands	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	
<b>Revenue By Source</b>																
Property rates	1,229	1,229	1,341	1,079	1,209	1,214	1,214	1,054	1,207	1,207	1,207	1,292	14,480	15,349	16,270	
Service charges - electricity revenue	696	799	641	613	667	593	593	538	725	725	725	(2,432)	5,242	4,182	4,433	
Service charges - water revenue	106	123	111	135	173	84	(607)	86	-	-	-	(210)	-	-	-	
Service charges - sanitation revenue	62	62	62	62	62	62	(309)	44	-	-	-	(105)	-	-	-	
Service charges - refuse	156	157	153	153	153	153	153	125	181	181	181	420	2,167	2,297	2,435	
Service charges - other																
Rental of facilities and equipment	-	3	51	17	3	2	2	46	22	22	22	77	269	285	302	
Interest earned - external investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest earned - outstanding debtors	67	60	109	211	119	123	50	-	117	117	117	316	1,404	1,489	1,578	
Dividends received	53	55	99	146	622	85	88	-	167	167	167	351	2,000	2,120	2,247	

LIM353 Molemole - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27/02/2019																
Description	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework			
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget
Fines, penalties and forfeits		79	817	770	683	675	738	(1,776)	1,125	655	655	655	2,782	7,856	8,327	8,827
Licences and permits																
Agency services								1,175		196	196	196	585	2,347	2,488	2,637
Transfers and subsidies		53,410	2,403				37,996	4,057		11,118	11,118	11,118	2,194	133,413	141,417	149,902
Other revenue		12	21	11	71	26	9	22	44	5,033	5,033	5,033	25,825	41,140	43,683	46,304
Gains on disposal of PPE																
Total Revenue		55,869	5,729	3,347	3,170	3,708	41,060	5,021	3,063	19,419	19,419	19,419	31,094	210,318	221,638	234,936
Expenditure By Type																
Employee related costs			11,596	6,586	6,418	6,217	6,349	5,502		7,066	7,066	7,066	19,907	84,773	89,859	95,251
Remuneration of Councillors			1,982	992	992	992	992	992		1,072	1,072	1,072	2,706	12,865	13,637	14,455
Debt impairment								3,326		459	459	459	804	5,507	5,837	6,187
Depreciation & asset impairment					2,029	861	1,070	385		679	679	679	1,266	8,149	8,637	9,156
Finance charges		1	10	4	5	13	1	109	2	99	99	99	744	1,184	1,255	1,331

LIM353 Molemole - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27/02/2019																				
Description	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework							
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget	Budget Year +2 2020/21	Adjusted Budget	
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Adjusted Budget	Budget	Adjusted Budget	Budget	Adjusted Budget
Bulk purchases		-	1,593	1,063	-	1,391	568	650	650	650	650	(126)	7,800	8,268	8,764					
Other materials	127	263	488	410	367	492	227	499	499	499	499	446	4,584	4,859	5,150					
Contracted services	595	2,001	2,044	1,135	2,694	2,053	1,707	3,209	3,209	3,209	3,209	9,431	32,370	22,308	20,281					
Grants and subsidies		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenditure	275	3,668	2,010	2,328	3,653	2,193	2,086	5,624	5,624	5,624	5,624	11,484	45,930	48,686	51,607					
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure	998	21,112	13,187	13,317	16,188	13,151	17,237	3,238	19,357	19,357	19,357	46,662	203,161	203,347	212,181					
Surplus/(Deficit)	54,871	(15,383)	(9,839)	(10,147)	(12,480)	27,909	(12,216)	(175)	62	62	62	(15,567)	7,157	18,291	22,755					
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	23,171	-	-	5,531	5,531	5,531	7,006	46,768	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

LIM353 Molemole - Supporting Table SB14 Adjustments Budget - monthly revenue and expenditure - 27/02/2019																
Description	R thousands	Budget Year 2018/19										Medium Term Revenue and Expenditure Framework				
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget
(National / Provincial Departmental Agencies, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)																
Transfers and subsidies - capital (in-kind - all)																
Surplus/ (Deficit) after capital transfers & contributions		4,871	15,383	(9,839)	(10,147)	(12,480)	51,079	(12,216)	(175)	5,593	5,593	5,593	(8,562)	53,926	18,291	22,755

References  
1. Surplus (Deficit) must reconcile with budget table A4 and monthly budget statement table C4 check



LIM353 Molemole - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 27/02/2019																			
Description - Standard classification	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework						
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget	Budget Year +2 2020/21	Adjusted Budget
<b>R thousands</b>		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>Revenue - Functional</b>																			
<b>Governance and administration</b>		54,694	3,689	1,476	1,415	1,882	37,947	5,406	1,089	16,054	16,054	16,054	16,054	16,054	17,633	173,391	183,795	194,823	
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance and administration		54,694	3,689	1,476	1,415	1,882	37,947	5,406	1,089	16,054	16,054	16,054	16,054	16,054	17,633	173,391	183,795	194,823	
Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		0	4	52	19	5	473	3	47	115	115	115	115	115	435	1,385	1,468	1,556	
Community and social services		-	-	1	1	2	471	1	1	93	93	93	93	93	359	1,113	1,180	1,250	
Sport and recreation		0	4	52	18	3	2	2	46	23	23	23	23	23	76	272	288	306	
Public safety															-	-	-	-	
Housing															-	-	-	-	
Health															-	-	-	-	
<b>Economic and environmental services</b>		90	830	780	695	688	24,836	(1,762)	1,132	7,589	7,589	7,589	7,589	21,412	71,468	52,063	47,106		

LIM353 Molemole - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 27/02/2019																			
Description - Standard classification	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework						
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget	Budget Year +2 2020/21	Adjusted Budget
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Planning and development	11	13	10	13	24,098	15	7	6,937	6,937	6,937	6,937	18,651	63,641	43,766	38,311				
Road transport	79	817	770	682	738	(1,776)	1,125	652	652	652	2,762	7,827	8,297	8,795					
Environmental protection																			
<b>Trading services</b>																			
Energy sources	1,085	1,206	1,040	1,041	1,134	974	794	1,192	1,192	1,192	1,192	2,080	14,303	15,161	16,071				
Water management	739	843	688	663	717	644	538	767	767	767	1,064	9,199	9,751	10,336					
Waste water management	112	136	118	143	181	93	86	159	159	159	427	1,905	2,019	2,141					
Waste management	67	64	67	68	68	69	44	69	69	69	103	824	874	926					
Waste management	168	163	167	167	168	168	125	198	198	198	487	2,375	2,517	2,668					
<b>Other</b>																			
<b>Total Revenue - Functional</b>		<b>55,869</b>	<b>5,729</b>	<b>3,347</b>	<b>3,170</b>	<b>3,708</b>	<b>3,063</b>	<b>24,950</b>	<b>24,950</b>	<b>24,950</b>	<b>41,560</b>	<b>260,547</b>	<b>252,487</b>	<b>259,555</b>					
<b>Expenditure - Functional</b>																			

LIM353 Molemole - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 27/02/2019																		
Description - Standard classification	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework					
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget	Budget Year +2 2020/21
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
<b>Governance and administration</b>		822	11,997	7,272	7,585	8,911	7,830	8,369	2,029	9,641	9,641	9,641	9,641	25,720	109,457	104,020	106,896	
Executive and council		161	3,978	2,143	2,528	3,349	2,997	1,798	270	2,989	2,989	2,989	2,989	7,537	33,726	35,750	37,895	
Finance and administration		660	7,249	4,498	4,225	5,420	4,025	5,610	1,105	6,151	6,151	6,151	6,151	18,275	69,520	61,688	62,023	
Internal audit		-	771	631	832	143	807	961	654	501	501	501	(91)	6,211	6,583	6,583	6,978	
<b>Community and public safety</b>		14	490	301	856	577	644	745	52	786	786	786	786	3,223	9,260	9,815	10,404	
Community and social services		14	222	142	471	378	472	547	52	583	583	583	583	2,862	6,909	7,324	7,763	
Sport and recreation		-	268	159	385	199	173	197	-	203	203	203	361	2,350	2,491	2,641	-	
Public safety																		
Housing																		
Health																		
<b>Economic and environmental services</b>		128	3,681	1,920	2,287	2,639	2,165	2,248	20	2,457	2,457	2,457	4,891	27,348	28,989	30,728		
Planning and development		54	1,455	542	603	1,180	768	938	16	1,056	1,056	1,056	2,532	11,257	11,932	12,648		
Road transport		74	2,225	1,378	1,684	1,459	1,398	1,310	3	1,400	1,400	1,400	2,358	16,091	17,057	18,080		

LIM353 Molemole - Supporting Table SB13 Adjustments Budget - monthly revenue and expenditure (functional classification) - 27/02/2019																
Description - Standard classification	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework			
		July	Aug	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
Environmental protection																
Trading services	34	4,944	3,693	2,589	4,061	2,512	5,875	1,137	6,474	6,474	6,474	12,828	57,096	60,522	64,153	
Energy sources	1	2,276	1,806	350	2,240	305	2,423	568	1,298	1,298	1,298	2,514	16,375	17,358	18,399	
Water management	-	951	537	471	481	475	1,547	-	557	557	557	566	6,498	6,888	7,302	
Waste water management	32	867	633	1,288	875	1,629	1,114	541	4,017	4,017	4,017	8,504	27,531	29,183	30,934	
Waste management	1	850	718	481	465	102	992	29	603	603	603	1,244	6,691	7,093	7,518	
Other																
<b>Total Expenditure - Functional</b>	998	21,112	13,187	13,317	16,188	13,151	17,237	3,238	19,357	19,357	19,357	46,662	203,161	203,347	212,181	
<b>Surplus/ (Deficit) 1.</b>	54,871	(15,383)	(9,839)	(10,147)	(12,480)	51,079	(12,216)	(175)	5,593	5,593	5,593	(5,101)	57,386	49,140	47,374	

References  
 1. Surplus (Deficit) must reconcile with budget table A3 and monthly budget statement table C3

LIM353 Molemole - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 27/02/2019																			
Description	Ref	Budget Year 2018/19											Medium Term Revenue and Expenditure Framework						
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget	Budget Year +2 2020/21	Adjusted Budget
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Budget	Budget	Budget	Budget	Budget	Budget
<b>Capital Expenditure - Functional</b>																			
<b>Governance and administration</b>			89	58	667	29		225	449	28	880	880	880	880	2,518	6,702	7,104	7,531	
Executive and council		-	-	-	-	-	-	-	-	-	-	257	257	257	630	1,400	1,484	1,573	
Finance and administration		-	89	58	667	29	225	449	28	28	681	681	681	681	1,713	5,302	5,620	5,958	
Internal audit		-	-	-	-	-	-	-	-	-	(58)	(58)	(58)	(58)	175	-	-	-	
<b>Community and public safety</b>		895	-	-	995	2,778	937	473	-	-	281	281	281	(434)	6,487	6,876	7,288		
Community and social services		-	-	-	-	-	-	444	-	-	97	97	97	(249)	486	516	546		
Sport and recreation		895	-	-	995	2,778	937	29	-	-	184	184	184	(184)	6,000	6,360	6,742		
Public safety																			
Housing																			
Health																			
<b>Economic and environmental services</b>		-	-	-	-	-	(1)	12	-	-	4	4	4	27	50	53	56		
Planning and development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

LIM353 Molemole - Supporting Table SB17 Adjustments Budget - monthly capital expenditure (functional classification) - 27/02/2019																			
Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework					
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Adjusted Budget	Budget Year +1 2019/20	Adjusted Budget	Budget Year +2 2020/21	
R thousands		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome
Road transport		-	-	-	-	-	(1)	12	-	4	4	4	4	4	4	27	50	53	56
Environmental protection																			
Trading services		-	-	1,292	10,316	8,365	5,053	1,330	-	4,428	4,428	4,428	4,428	4,428	4,507	44,147	35,106	32,498	
Energy sources		-	-	-	-	-	-	-	-	459	459	459	459	459	1,443	2,819	2,988	3,168	
Water management																			
Waste water management		-	-	1,292	10,316	8,365	5,053	1,330	-	3,969	3,969	3,969	3,969	3,969	3,064	41,328	32,118	29,331	
Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other																			
<b>Total Capital Expenditure - Functional</b>		<b>895</b>	<b>89</b>	<b>1,350</b>	<b>11,978</b>	<b>11,172</b>	<b>6,214</b>	<b>2,263</b>	<b>28</b>	<b>5,593</b>	<b>5,593</b>	<b>5,593</b>	<b>5,593</b>	<b>5,593</b>	<b>6,618</b>	<b>57,386</b>	<b>49,139</b>	<b>47,374</b>	

References  
 1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates  
 2. Total Capital Expenditure must reconcile to the 'Financial Position' budget and monthly budget statement

## 6. PROJECTS ROLLED OVER FROM 2017/18 FINANCIAL YEAR

2017/18 ROLL OVER PROJECTS											
Project name	Department	Name of appointed service provider	Appointment date	Planned completion date	Approved budget	Appointed amount	Expenditure as at 30 June 2018	Amount to be rolled over	Progress to date	Challenges	Remedial actions or interventions taken or to be taken
Beautification of Morebeng Town	Community Services	Mocheku Landscapers cc	21-Jun-18	31-Aug-18	R400,000.00	R391,230.00	R391,230.00	R391,230.00	Completed	None	None
Procurement of a tractor with grass cutting equipment	Community Services	Mpekeng General Trading (PTY) LTD	4-Jun-18	3-Aug-18	R500,000.00	R486,346.59	R486,346.59	R486,346.59	Completed	None	None
Planning, designing and construction of Moleji office cluster	Corporate Services	IB Business Enterprise JV KhathaKhatha Trading Enterprise	4-Jun-18	30-Jan-19	R2,844,000.00	R2,700,899.20	R573,078.66	R2,127,820.54	Site handed over. Service Provider working on Project Implementation plan and buildings designs	Conflict on ownership of the construction site by local traditional authority	Matter resolved and Contractor advised to return to site
Supply and Installation of Electrical Network at Cluster 3 (Ward 15 & 16)	Technical Services	AES Consulting Cc Machite Engineering	3-Mar-17	30-Jun-19	R7,009,768.46	R7,009,768.46	R6,590,698.15	R1,919,070.31	90% Awaiting for Eskom to energize the transformers.	the amount is inclusive of R1,5m which was for additional households	R419, 070.31 to complete the balance of work after the energization and R1,5m to be use for the replacement of electricity meters in Mogwadi and Morebeng.

## 6. PROJECTS ROLLED OVER FROM 2017/18 FINANCIAL YEAR

2017/18 ROLL OVER PROJECTS											
Project name	Department	Name of appointed service provider	Appointment date	Planned completion date	Approved budget	Appointed amount	Expenditure as at 30 June 2018	Amount to be rolled over	Progress to date	Challenges	Remedial actions or interventions taken or to be taken
Upgrading of electricity network and installation CTV's in Mogwadi and Morebeng.	Technical Services	None		30-Jun-19	R1,200,000.00	R0.00	R0.00	R1,200,000.00	Bid process to be restarted	Recommended contractor declined the offer	Project to be implemented in the 4th Quarter of 2018/9 Financial year
Supply and Installation of streetlights in Mogwadi and Morebeng.	Technical Services	None	None	30-Jun-19	R300,000.00	R0.00	R0.00	R300,000.00	Project discontinued and funds diverted to Smart meter project	Budget constraints	Project to be implemented in the 4th Quarter of 2018/9 Financial year
Molemole Spatial Development Framework	LED & P	DSA Rail Pty Ltd	23-Nov-17	31-Oct-18	R900,000.00	798,000.00	374,900.00	R423,100.00	Notice issued for public participation on draft SDF	None	None
Molemole "LED Strategy Review"	LED & P	Lebidiki JV Mahlodi Consulting	22-Nov-17	31-Oct-18	R500,000.00	486,570.24	R212,801.60	R273,768.64	Notice issued for public participation on draft SDF	None	None
<b>TOTAL</b>					<b>R13,653,768.46</b>	<b>R10,588,244.25</b>	<b>R8,254,155.00</b>	<b>R7,121,336.08</b>			



## **6. Quarterly Performance Indicators and Targets per Department**

### 6.1. Department: Local Economic Development and Planning

Spatial Rationale															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
<b>SPATIAL PLANNING</b>															
1.	Spatial Planning														
	Number of workshop conducted	Spatial planning awareness	2x workshop conducted	4x Spatial awareness workshop conducted	None	1x workshop conducted	1x workshop conducted	1x workshop conducted	1x workshop conducted	None	1x workshop conducted	None	Municipal Wide	Budget R60, 000	Invites, Agenda, program, presentations
2.	Number of settlements demarcated	Demarcation of sites	New Indicator	1x settlement demarcated	None	Specifications and advertisement.	Appointment of service provider	Submission of Draft layout plan	Submission of final layout plan	Specification, Re-Advertise ment	Submission and approval of final layout plan	Appointment of service provider and approval of final layout plan	Ward 1 Ga Ratsaka	R400,000	Advert .appointment letter, Layout plan, Approval letter
3.	Percentage of building plans	Processing of building plans	100% processing of	100% processing of	None	100% processing of	100% processing of	100% processing of	100% processing of	None	100% processing of	None	Municipal Wide	Opex	Building Plan Register

Key Performance Area 1:		Spatial Rationale											
Outcomes 9:		Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>											
Key Organisational Strategic Objectives		To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality											
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
4.		received processed Percentage of Land use applications processed	plans received Processing of received land use applications	received building plans 100% Processing of received land use applications	received building plans 100% Processing of received land use applications	None	received building plans 100% Processing of received land use applications	received building plans 100% Processing of received land use applications	received building plans 100% Processing of received land use applications	received building plans 100% Processing of received land use applications	MLM	Opex	Land use application register

Spatial Rationale															
Responsive, Accountable, Effective and Efficient Local Government System															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Organisational Strategic Objectives															
To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
5.	Spatial Planning	No of sites pegged	Pegging of sites	180 sites to be pegged	250 sites to be pegged	None	Advert and appointment of service provider	250 sites to be pegged	No target	None	No target	None	Ward 1 & Mogwadi and Moreben g	Budget R200,000	Advert, Appointment letters, certificate of completion from land surveyor Map
LOCAL ECONOMIC DEVELOPMENT															
6.	LED	Number of LED stakeholder engagement held	LED Stakeholder engagements	4x LED forum meetings held	4x LED forum meetings held	None	1x LED forum meeting held	1x LED forum meeting held	1x LED forum meeting held	None	1x LED forum meeting held	None	MLM	Budget R70,377	Invites, attendance registers, agenda and reports

Spatial Rationale															
Responsive, Accountable, Effective and Efficient Local Government System															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Organisational Strategic Objectives															
To enhance conditions for economic growth and job creation															
To manage and coordinate spatial planning within the municipality															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification		
7.		Number of investor conference held	Investor conference	1x investor conference held	1x investor conference held	None	Development of specific advertisement for the project	Development of TOR with service provider and investor conference appointment of service provider	Signing of SLA with service provider and hosting of one(1) investor conference	Signing of SLA with service provider and benchmarking exercise for the investor conference	1x investor conference held	None	MLM	Budget R 300,000	Report on conference with attendance register and photos
8.		Number of career EXPO held	Molemole career Expo	1x Career Expo held	1x Career Expo to be held	None	Review of career Expo concept document and dialogue consulta	Appointment of prospective service provider	Development of career expo and dialogue benchmark	Appointment of the service provider and engagement with DOE for hosting	Hosting of career expo	None	MLM	Budget R 180,000	Reviewed concept document and ToR, career expo report

Spatial Rationale															
Responsive, Accountable, Effective and Efficient Local Government System															
Outcomes 9:															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Organisational Strategic Objectives															
To enhance conditions for economic growth and job creation															
To manage and coordinate spatial planning within the municipality															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
9.	LED	Number of agriculture graduates capacitated	Youth in agriculture programme	6x Agriculture graduate students appointed and capacitated	6x graduates capacitated in agriculture programmes	None	Capacity building of 6 agriculture graduates in partnership with stakeholders	Capacity building of 6 agriculture graduates	Capacity building of 6 agriculture graduates	Capacity building of 6 graduates on programme management, Mechanism of farming production plan, Crop management and plant production	Capacity building of 6 agriculture graduates	Capacity building of 6 graduates, small stock production cycle, Livestock production cycle, Branding and marketing of products, <b>Monitoring and evaluation</b>	MLM	Budget R 480,000	Capacity building reports

Spatial Rationale													
Responsive, Accountable, Effective and Efficient Local Government System													
Outcomes 9:													
Outputs :													
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>													
Key Organisational Strategic Objectives													
To enhance conditions for economic growth and job creation													
To manage and coordinate spatial planning within the municipality													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
10.	LED	Number of SMME's capacitated	Capacity building of SMME's	20 SMME's capacitated	20 SMME's to be capacitated	None	Review concept document for the project, consultation with stakeholders	Bid advertisement for the project identification of SMME's	Draft ToR for project, appointment of service provider	Monitoring and evaluation of trained SMME's and submission of quarterly report	MLM	Budget R180,000	Reviewed concept document and ToR capacity building report with list of all trained SMME's
INTEGRATED DEVELOPMENT PLAN													
11.	IDP	Number of IDP/Budget reviewed	Development and review of IDP/Budget	One reviewed adopted 2017/2018 IDP/Budget	1x Adoption of credible 2019/20 IDP	None	Approved of IDP/Budget process plan by 31	Ward Based planning and finalisation of IDP	Tabling of Draft 2019/20 IDP/Budget	None	MLM	Budget R419,150	Attendance registers, invites, Agenda and IDP/BUDG

Spatial Rationale													
Responsive, Accountable, Effective and Efficient Local Government System													
Outcomes 9: Outputs :													
• Implement a differentiated approach to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome													
Key Organisational Strategic Objectives													
To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
12.	IDP	Number of IDP representative forums held	IDP representative forums	Functional 2017/2018 IDP representative forum	3x IDP representative forum meetings coordinated	None	Establishment of 2018/2019 IDP representative forum meeting	No Target	1 x IDP Representative forum coordinated	None	MLM	Budget R135,350	Attendance registers, invites Agenda and presentation of process plan
13.	IDP	Number of strategic planning sessions coordinated	Strategic planning sessions	3x strategic planning sessions held	3x strategic planning to be held	None	Management strategic planning session	1 x strategic planning session on the	1 x strategic planning session on the	None	MLM	Budget R553,270	Attendance registers, Invite, Agenda and



Spatial Rationale													
Responsive, Accountable, Effective and Efficient Local Government System													
Outputs :													
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>													
Key Organisational Strategic Objectives													
To enhance conditions for economic growth and job creation													
To manage and coordinate spatial planning within the municipality													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
							on the implementation of 2018/2019 IDP/Budget priorities	draft 2019/20 IDP/BU DGET strategies and projects	draft 2019/20 IDP/BU DGET strategies and projects	finalisation of 2019/20 IDP/BU DGET strategies and projects			IDP/BUDGET document
14.	IDP	Number of approved IDP documents printed	Printed IDP documents	200 2017/2018 IDP documents printed	Printing of 200 2018/2019 IDP documents	None	Printing of 200 2018/2019 IDP documents	No Target	No target	None	MLM	Budget R191,100	2018/2019 IDP documents printed
15.	External Audit	Percentage of audit queries addressed	Audit action plan	New Indicator	100% of Auditor general queries addressed		No target set for the quarter	Completion of the audit action plan	50% of Auditor General queries addressed	None	MLM	Opex	Updated Audit action plan

Spatial Rationale													
Responsive, Accountable, Effective and Efficient Local Government System													
Outcomes 9: Outputs :													
• Implement a differentiated approach to municipal financing, planning and support • Improving access to basic services • Implementation of the community works programme • Actions supportive of the human settlement outcome													
Key Organisational Strategic Objectives													
To enhance conditions for economic growth and job creation To manage and coordinate spatial planning within the municipality													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
16.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal audit queries addressed	None	25% of internal audit queries addressed	50% of internal audit queries addressed	75% of internal audit queries addressed	None	MLM	Opex	Updated Audit action plan
17.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	50% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	MLM	Opex	None
18.	Council	Percentage of Council resolutions implemented	Implementation of council	New indicator	100% of Audit council resolution	None	100% of Audit council resolution	100% of Audit council resolution	100% of Council resolutions	None	MLM	Opex	Updated council resolution register

Spatial Rationale															
Responsive, Accountable, Effective and Efficient Local Government System															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Organisational Strategic Objectives															
To enhance conditions for economic growth and job creation															
To manage and coordinate spatial planning within the municipality															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Location of projects	2018/19 Annual Budget	Means of verification
19.	Audit committee	Percentage of audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100% of audit committee meeting resolutions implemented	None	100% of audit committee meeting resolutions implemented	100% of audit committee meeting resolutions implemented	100% of Audit Committee resolutions implemented	None	100% of Audit Committee resolutions implemented	None	MLM	Opex	Updated Audit committee resolution register

### 6.2 Department: Technical Services

BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Key Organizational Strategic Objectives															
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>															
Strategic Objectives															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
ROADS AND STORM WATER INFRASTRUCTURE															
20.	Roads and storm water infrastructure	Number of road KM's upgraded	Mohodi to Mapontso Gravel to Tar	3.5 km gravel to tar road constructed	Construction of 0.4 km tar road	None	Preparation of specifications, advertisement and appointment of the consultants	Approval of designs, advertisement and appointment of contractor, and site establishment	Preparation of road bed layer, preparation of sub-base layer, excavation and installation for storm water control pipes	None	Base layer, installation of kerbs, practical completion 0.4km tar road and project handover.	None	Mohodi and Mapontso (Ward 11,12,13)	Budget R5,704 835	Specification, Advert, SLA, appointment letter, progress report and completion certificate
21.	Roads and storm water infrastructure	Number of road KM's upgraded	Ramokgo pa to Eisleben gravel to tar	8.5 km gravel to tar road constructed	Construction of 2.5 km tar road	None	Appointment of constructor, and site establishment	Preparation of road bed layer, preparation of sub-base	Base layer, surfacing, installation of	None	No Target	None	Eisleben (Ward 2)	Budget R13,502, 377	SLA, appointment letter, progress

BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>															
Strategic Objectives															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target					
22.	Roads and storm water infrastructure	Approved design report for Capricorn park internal street.	Capricorn park internal street	New indicator	Designs of 5km internal streets	None	Preliminary Design Report	Final Approval Design Report	No Target	None	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
23.	Roads and storm water infrastructure	Number of road km upgraded	Matipana to Madikana gravel to tar	9.5 km gravel to tar road constructed	Constructions of 1.5 km tar road	None	Approval of designs, and sites establishment	Preparation of road bed layer, preparation in sub-base layer, excavation and installation for storm water control pipes	Base layer, surfacing, installation of kerbs, practical completion of 1.5km of road and project hand over.	None	None	Base layer, surfacing, installation of kerbs, practical completion of 1.5km of road and project hand over.	Madikana (Ward 13)	Budget R 7,794,261	SLA, appointment letter, progress report and completion certificate

BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>															
To provide sustainable basic services and infrastructure development															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
24.	Roads and storm water infrastructure	Number of road km upgraded	Nthabise internal streets phase 1	Approved design report	Construction of 1.5 km internal streets	None	Advertisement and appointment of contractor	Sites establishment, preparation of road bed layer and excavation and installation for storm water control pipes	Base layer, surfacing, installation of kerbs.	Practical Completion of 1.5km of Road and project Handover	Practical Completion of 1.5km of Road and project Handover	None	Nthabise (Ward 1)	Budget R17,890,824	SLA, appointment letter, progress report and completion certificate
25.	Roads and storm water infrastructure	Number of roads and storm water infrastructure bladed	Blading of gravel roads	603 km of gravel roads	603 km of gravel roads bladed and storm water maintained	None	153km of gravel roads to be bladed and storm water maintained	150km of gravel roads to be bladed and storm water maintained	150 km of gravel roads to be bladed and storm water maintained	None	150 km of gravel roads to be bladed and storm water maintained	None	Molemole municipality	Opex	Monthly reports and signed worksheets

BASIC SERVICE DELIVERY														
Respective, Accountable, Effective and Local Government System														
Implement a differentiated approach to municipal financing, planning and support														
Key Organizational Strategic Objectives														
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>														
Strategic Objectives														
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
<b>SPORT FACILITIES</b>														
26.	Sports facilities	Phase 3 of Mohodi sports complex completed.	Mohodi Sports Complex: Phase 3	Completed phase 1&2 Mohodi sports complex	Construction of phase 3 for Mohodi Sports Complex	Construction of 1 x Ablution block and change rooms, 1 x combination rooms, 1 x ablution blocks	Construction of combination courts, surfacing of the athletics	Construction of concrete works and steel fixing for 2500 capacity grandstand	Construction of concrete works and 2000 Capacity grandstand	Construction of access road and parking area, marking the football pitch, combination courts and athletic track. Completion of Project.	Finalising Construction of Concrete works and 2000 Capacity grandstand Marking the football pitch, Guard house, ticket office combination courts and athletic track. Completion of Project	Mohodi (Ward 11)	Budget R5 510 246	Progress report and practical completion certificate
<b>ELECTRICAL NETWORK</b>														
27.	Electricity Network	Number of Electricity meters	Installation and replacement of	480 of Electricity meters	220 Electricity meters installed	None	Preparation of specification,	80 Electricity Meters Installed	Approval of specification, Tender	60 Electricity Meters Installed & Replaced.	Replace and Install 140 Smart meters,	Mogwadi and Morebeng	Budget R2,400,000	Specification committee report,

BASIC SERVICE DELIVERY															
Respective, Accountable, Effective and Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Key Organizational Strategic Objectives															
<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>															
Strategic Objectives															
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
		replaced & installed	electricity bulk meters.	replaced & installed	& replaced		advertisement and appointment of service provider	installed & Replaced	& Replaced	Advert, Appointment of service provider. Replace and Install 80 smart meter		Testing and commissioning of 220 smart metres and Practical completion and final completion	(Ward 1 & 10		Appointment letter, SLA and Completion Certificate
28.	AG Action Plan	Percentage of Audit queries addressed	Audit action plan	New indicator	100% of Auditor general queries addressed	None	No target	No target	50% of Auditor General queries addressed	None	100% of Auditor General queries addressed	None	MLM	Opex	Audit Action plan
29.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal Audit queries addressed	None	25% of internal general queries addressed	50% of internal general queries addressed	75% of Internal Audit queries addressed	None	100% of internal audit queries addressed	None	MLM	Opex	Updated audit action plan
30.	Risk Management	Percentage of risks resolved	Risk register	100% of risks resolved	100% of risks resolved	None	100% of risks resolved	100% of risks resolved	100% of risks resolved	None	100% of risks resolved	None	MLM	Opex	Strategic risk register



Key Performance Area (KPA) 2:		BASIC SERVICE DELIVERY													
Outcome 9:		Respective, Accountable, Effective and Local Government System													
Outputs:		Implement a differentiated approach to municipal financing, planning and support													
Key Organizational Strategic Objectives		<ul style="list-style-type: none"> <li>To provide sustainable basic services and infrastructure development</li> <li>To improve /upgrade conditions of municipal roads and storm water infrastructure and maintenance</li> </ul>													
Strategic Objectives		To provide sustainable basic services and infrastructure development													
Project No	Priority Areas (IDP)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4	Location of projects	2018/19 Annual Budget	Means of verification
31.	Council	Percentage of council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	None	within the timeframe as specified in the register	within the timeframe as specified in the register	within the timeframe as specified in the register	100% of Council resolutions implemented	100% of Council resolutions implemented	None	MLM	Opex	Updated council resolution register
32.	Audit Committee	Percentage of audit committee resolutions implemented	Implementation of audit committee resolutions	New indicator	100% of audit committee resolutions implemented	None	within the timeframe as specified in the register	within the timeframe as specified in the register	within the timeframe as specified in the register	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	None	MLM	Opex	Updated Audit committee resolution register

### 6.3 Department: Community Services

BASIC SERVICES DELIVERY														
Responsive, Accountable, Effective and Efficient Local Government System														
Outcomes :														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>														
Key Strategic Organizational Objectives														
To provide sustainable basic services and infrastructure development														
Project No	Priority Areas (ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Review Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter target	Location of projects	Budget Expenditure	Means of verification (POE)
SOCIAL SERVICES AND AMENITIES														
33.	Social services and amenities	Compiled Integrated Waste Management Plan (IWMP)	Develop IWMP	New indicator	Development of IWMP	None	Preparation of specification and advertisement	Appointment of service provider for development of IWMP	Draft IWMP developed	Final IWMP developed	Appointment of service provider	MLM	Budget R550,000	Specification on report Approved IWMP Council resolution Appointment letter
34.	Social services and amenities	Number of bulk refuse containers supplied	Supply of bulk refuse container	15x 6m3x6m 3 bulk refuse containers	Supply of 10 x 6M3 bulk refuse containers	None	Preparation of specification and advertisement	Appointment of service provider	Delivery of 10x 6M <sup>3</sup> bulk refuse containers	No target	None	MLM	Budget R264,000	Appointment letter
35.	Social services and amenities	Number of furniture items supplied	Supply of Mogwadi community furniture	New indicator	600 x chairs and 10x tables	None	Preparation of specification,	Appointment of service provider	No target	No target	None	MLM	Budget R190,123	Appointment letter, Delivery Note

BASIC SERVICES DELIVERY														
Responsive, Accountable, Effective and Efficient Local Government System														
Outcome 9:														
Outputs :														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>														
Key Strategic Organizational Objectives and Strategic objective														
Project No	Priority Areas (ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	Location of projects	Budget Expenditure	Means of verification (POE)
<b>TRAFFIC AND LICENSING</b>														
36.	Traffic and Licensing	Number of roadblocks staged within the required timeframe	Law enforcement operations	48x roadblocks staged	48x roadblocks staged	None	12x roadblocks to be staged	12x roadblocks to be staged	12x roadblocks to be staged	12x roadblocks to be staged	None	MLM	Opex	Law enforcement operations reports
37.	Traffic and Licensing	Percentage of drivers licenses examined	Management of drivers licenses	100% of drivers licenses clients examined	100% of drivers licenses clients examined	None	100% of drivers licenses clients examined	100% of drivers licenses clients examined (1224)	100% of drivers licenses examined	100% of drivers licenses examined	None	MLM	Opex	Reconciliation report and RD report

BASIC SERVICES DELIVERY															
Responsive, Accountable, Effective and Efficient Local Government System															
Outcome 9:															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Strategic Organizational Objectives															
To provide sustainable basic services and infrastructure development															
Project No	Priority Areas (ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	Location of projects	Budget Expenditure	Means of verification (POE)
38.	Traffic and Licensing	Percentage of learners licenses examined	Management of learners licenses	100% learners license clients examined	100% learners licenses examined	None	100% learners licenses examined	100% learners licenses examined (884)	100% of learners license examined	None	100% of learners licenses examined	None	MLM	Opex	Reconciliation report and RD report
39.	Traffic and Licensing	Percentage of vehicles registered	Registration of motor vehicles	100% Motor vehicles registered	100% of received applications for vehicle registration processed	None	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	100% of received applications for vehicle registration processed	None	100% of received applications for vehicle registration processed	None	MLM	Opex	Report on number of Motor vehicle registered
40	AG Action plan	Percentage of audit queries addressed	Audit action plan	New indicator	100% of Auditor general queries	None	No Target	No target	50% of Auditor General queries	None	100% of Auditor General queries addressed	None	MLM	Opex	Audit action plan

Key Performance Area (KPA) 2:		BASIC SERVICES DELIVERY													
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System													
Outputs :		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>													
Key Strategic Organizational Objectives and Strategic objective		To provide sustainable basic services and infrastructure development													
Project No	Priority Areas (ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	Location of projects	Budget Expenditure	Means of verification (POE)
41.	Internal Audit	Percentage of internal audit queries addressed	Audit action plan	New indicator	100% of internal audit queries addressed	addressed	25% of internal Audit queries addressed	50% of internal Audit queries addressed	75% of Internal Audit queries addressed	None	100% of Internal audit queries addressed	None	MLM	Opex	Updated audit action plan
42.	Risk Management	Percentage of risks resolved within timeframe as specified in the register	Risk register	0% of risk resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	None	100 % risk resolved within the timeframe as specified in the register	100 % risk resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	None	MLM	Opex	Strategic risk register
43.	Council	Percentage of council resolutions implemented	Implementation of Council resolutions	New indicator	100% of council resolutions	None	100% of council resolutions	100% of council resolutions	100% of Council resolutions	None	100% of Council resolutions	None	MLM	Opex	Updated Council resolution register

BASIC SERVICES DELIVERY															
Responsive, Accountable, Effective and Efficient Local Government System															
Outcome 9:															
Outputs :															
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Improving access to basic services</li> <li>Implementation of the community works programme</li> <li>Actions supportive of the human settlement outcome</li> </ul>															
Key Strategic Organizational Objectives and Strategic objective															
Project No	Priority Areas (ID P)	Key performance indicator	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual Target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	Location of projects	Budget Expenditure	Means of verification (POE)
					implemented		implemented	implemented (1 of 1 resolution implemented)	implemented		implemented				
44.	Audit Committee	Percentage of Audit committee resolutions implemented	Implementation Audit committee resolutions	New indicator	100% of Audit committee resolutions implemented	None	100% of council resolutions implemented	100% of council resolutions implemented	100% of Audit Committee resolutions implemented	None	100% of Audit Committee resolutions implemented	None	MLM	Opex	Updated audit Committee Resolution register

**6.4 DEPARTMENT: CORPORATE SERVICES**

Municipal Transformation and Organizational Development															
Responsive ,Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline 2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications(P OE)			
ADMINISTRATION															
45.	Administration	Number of office furniture procure d and allocated	Procurement of office furniture	37 office furniture items procured	Procurement of 12 office furniture items	Procurement of 39 office furniture items	Preparation of specificat ion and approval by specificat ion on committee advertise ment of the project	Appointment of service provide r for supply and deliver y of office furnitur e	No target	Preparation of specificat ion and approval by specificat ion on committee advertisement of the project	No Target	Appointment of service provider for supply and delivery of 27 office furniture items	MLM	Budget R200,000	Approved specific ation deliver y notes appointment letters invoice s
46.	Administration	Number of municipal vehicles procure d	Procurement of municipal vehicles	1x municipal bakkie procured	Procurement of 2x municipal Sedan	None	Preparation of specificat ion and approval by specificat	Appointment of service provide r for supply	No target	None	No target	None	MLM	Budget R630,487	Approved specific ation deliver y notes

Municipal Transformation and Organizational Development																
Responsive, Accountable, Effective and Efficient Local Government System																
Implement a differentiated approach to municipal financing, planning and support																
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees																
Ensure administrative support to municipal units through continuous institutional development and innovation																
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Means of verifications (POE)	
							ion committee, advertisement of project	and deliver 2x new vehicle								appointment letters invoices
<b>HUMAN RESOURCES MANAGEMENT</b>																
47.	HRM	Developed and submitted Workplace Skills Plan and Annual Training report (ATR) to LGSET A	Development of WSP and ATR	Approved 2017/18 Workplace skills plan and Annual Training Report	Development of Workplace skills plan and annual training report	None	No target	No target	Development of draft WSP for Consultation with stakeholders	None	Consolidate WSP and ATR. Submit approved WSP to LGSET A	None	MLM	Opex	Approved WSP and ATR Acknowledgement letter from LGSET A	



Municipal Transformation and Organizational Development															
Responsive ,Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2: target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications(P OE)
48.	HRM	Number of Employee training programmes coordinate	Training of Employees	06x Training programmes coordinated	4x Employees training programme coordinated	Coordinate 5x training programmes to capacitate municipal officials	1x Employee training programme coordinated	1x Employee training programme coordinated	1x employee training programme coordinated	None	1x employee training programme coordinated	2x employee training programme coordinated	MLM	Budget R 650,000	Attendance registers and employee training report.
49.	HRM	Number of Councilors training programmes coordinate	Training of Councilors	04x Training programmes coordinated	4x Councilors training programmes coordinated	Coordinate 5x training programmes to capacitate municipal Councilors	1x Councilors training	1x Councilors training coordinated	1x Councilor training programme coordinated	None	1x Councilor training programme coordinated	2x councilors training programme coordinated	MLM	Budget R 250,000	Attendance registers and councilor training report
50.	HRM	Percentage of Bursaries/Loan awarded to officials and	Internal Bursaries/Loans fund	100% of eligible employees and councilors awarded with bursary/L	100% of eligible employees and councilors awarded with bursary/L	100% of eligible employees awarded with bursary in line with available budget	100% of eligible employees and councilors awarded with bursary/L	100% of eligible employees and councilors awarded with bursary/L	100% of eligible employees awarded with bursary in line with	None	100 % percent of eligible employees with bursary in line with	None	MLM	Budget R230,405	Signed Bursary/ Loan agreement

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Means of verifications (POE)
51.	HRM	Councillors	Facilitation of interns and experiential training programmes and appointment of Interns	09 Learners enrolled for experiential training programme and 09 appointed Interns	Facilitate 06 Internships/Experiential training programmes	Facilitate 02 Internships/Experiential training programmes	No Target	Loan in line with available budget	available budget	None	Facilitate 1x Internship/Experiential training programme	None	Molemole Municipality	Opex	Internship/Experiential training agreements
52.	HRM	Approved Employment equity report submitted to DOL	Development of Employment equity report	Approved employment equity report submitted to DOL	Development of Employment equity report for submission to DOL	None	Completion of draft employment equity report.	No target	Consolidation and approval of final Employment Equity report	None	No Target	None	MLM	Opex	Approved Employment Equity report

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications (POE)
53.	HRM	% installation of fire detectors and alarm system	Installation of Fire detectors and alarm system.	New indicator	100% installation of fire detectors and alarm system	None	Preparation of Specification and Approval by Specific committee. Advertisement of project	Appointment of Service Provider for supply and installation of fire detection system.	No Target and submit to DOL	None	No Target	None	MLM	Budget R45,950	Approved specific Delivery notes Appointment letters invoice
<b>INFORMATION AND COMMUNICATION TECHNOLOGY</b>															
54.	ICT	Number of ICT systems maintained and licence	Maintenance of IT systems and licences	7x ICT systems maintained and licenced (Microsoft, Symante	9X ICT systems maintained and licenced	8X ICT systems maintained and licenced	2 x ICT systems maintained and licenced (Payday and	Specific advertisement and advertisement for procurement of	3 x ICT systems maintained and licenced (Symante c and	None	4 x ICT systems maintained and licenced (GIS, Case	3 x ICT systems maintained and licenced (GIS, Case	MLM	Budget R1,789,986	Approved specific advertisement delivery notes

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications(P OE)
55.	ICT	Percentage of implementation of DRP	Implementation of Disaster recovery plan	File server in place. Backup are done external hard drives	100% implementation of disaster recovery Plan	None	Preparation of specification for Disaster Recovery Plan project	Advertisement of the project	Appointment of service provider and implementation of the project.	Appointment of service provider.	No target	100% implementation of disaster recovery Plan	Mogwadi	Budget R1,200,000	Approved Specific Advertisment
<b>COUNCIL SUPPORT</b>															
56.	Council Support	Number of council meeting	Coordination of council meeting	4X Council meeting	4X Council meeting	None	1x council meeting	1x council meeting	1x council meeting	None	1x council meeting	None	MLM	Opex	Attendance register, Notice

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications(P OE)
57.	Council Support	Number of ward committees capacity building programme coordinate	Ward committee capacity building programme	1x ward committee capacity building programme	Coordinate 2x ward committees capacity building programmes	None	Coordinate 1x Ward committees capacity building programme	No target	Coordinate 1x Ward committees capacity building programme	None	No target	Coordinate 1x Ward committees capacity building programme	MLM	Budget R400,000	Attendance register
58.	Council Support	Number of ward committee conference	Ward committee conference held	1x Ward committee conference	None	None	No target	1 Ward committee conference	No target	None	No target	None	MLM	Budget R1,150,000	Attendance register
59.	AG Action Plan	Percent of audit queries addressed	Audit action plan	New indicator	100%of Auditor General queries addressed	None	No Target.	No Target.	50% of Auditor General queries addressed	None	100% of Auditor General queries addressed	None	MLM	Opex	Audit action plan

Municipal Transformation and Organizational Development															
Responsive, Accountable, Effective and Efficient Local Government System															
Implement a differentiated approach to municipal financing, planning and support															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Mean s of verifications(P OE)
60.	Internal Audit	Percent age of internal audit queries addressed	Audit action plan	New indicator	100% of internal audit queries addressed	None	25% of Internal audit queries addressed	50% of internal audit queries addressed	75% of Internal Audit queries addressed	None	100% of Internal audit queries addressed	None	MLM	Opex	Updated Audit action plan
61.	Risk Management	Percent age of risks resolved within the timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	100% of risk resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	None	MLM	Opex	Strategic risk register
62.	Council	Percent age of council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	None	100% of Council resolutions implemented	100% of Council resolutions implemented	100% of Council resolutions implemented	None	100% of Council resolutions implemented	None	MLM	Opex	Updated council resolution register

Municipal Transformation and Organizational Development															
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System															
Outputs: Implement a differentiated approach to municipal financing, planning and support															
Key Strategic Organizational Objectives and strategic objectives															
Provide an accountable and transparent municipal through sustained public participation, coordination of administration and council committees															
Ensure administrative support to municipal units through continuous institutional development and innovation															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3	Quarter 4 target	Reviewed Quarter 4 target	Location	Budget Expenditure	Means of verification (POE)
63.	Audit committee	Percentage of Audit committee resolutions implemented	Implementation of Audit committee resolutions	New indicator	100% of Audit committee resolutions implemented	None	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	100% of Audit Committee resolutions implemented	None	100% of Audit Committee resolutions implemented	None	MLM	Opex	Updated Audit Committee resolution register

### 6.5 MUNICIPAL MANAGER'S OFFICE

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
Key Strategic Organizational Objectives and strategic objectives To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
<b>LEGAL ADVISORY SERVICES</b>															
64.	Legal Advisory services			Percentage of cases instituted and defended	100% of cases instituted and defended	None	100% of cases instituted and defended	100% of cases instituted and defended	100% of cases instituted and defended	None	100% of cases instituted and defended	None	MLM	Budget R 842,400	Contingent liability report
65.	Legal Advisory services			Percentage of legal advises provided	100% of legal advises provided	None	100% of legal advises provided	100% of legal advises provided	100% of legal advises provided	None	100% of legal advises provided	None	MLM	Opex	Case register SLAs Reports and/or written opinions
66.	Legal Advisory services			Percentage of by-laws reviewed	100% of by-laws reviewed	None	100% of by-laws reviewed	100% of by-laws reviewed	100% of by-laws reviewed	None	100% of by-laws reviewed	None	MLM	Budget R158,673	Reports and/or drafted by laws



GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
Outcome 9: Outputs: <ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administration and financial capability</li> </ul>															
Key Strategic Organizational Objectives and strategic objectives															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
COMUNICATIONS															
67.			Printing of newsletters	12000 x newsletters printed	10 000 x newsletters printed	6 000 x newsletters printed	Advertise appointment of service provider	Delivery and distribution of Newsletter.	Advertisement and Appointment of service provider	3000 newsletters printed, delivered, & distributed	Delivery and distribution of newsletter	3000 newsletters printed, delivered, & distributed			Specification, Advertisement, Order and delivery note
68.		Number of printing and publications done	Printing of Diaries, Calendars and Know your leaders (KYL)	-500 x Diaries -1500 x Calendars -1000 x Know your leaders	-1000 x Diaries 1500 x Calendars -1000 x Know your leaders		Appointment of service provider	Delivery and distribution	No target	1000x diaries, 1500x calendars & 500x KYL Delivered and distributed	No target	500x KYL Delivery and distribution	MLM	Budget R850,000	Specification, Advertisement, Order and delivery note
69			Printing annual report	100X Annual report printed	100% Annual report printed	200X Copies of Annual report printed.	No Target	Specific advertisement	Appointment of service provider	Specific advertisement	Printing of 100 x AR copies and distribution	Appointment of Service Provider and			Approved specification, Advert, Order

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
Key Strategic Organizational Objectives and strategic objectives															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
70.		Number of Event Management Equipment procured	Procurement of Event Management Equipment	Procured Branding material	Procured of National Corporate Flags, Municipal Branding and Load hangers	Procurement of 4x Municipal and 4x National Corporate Flags, 06x Loud Hangers and 10x Municipal Branding material.	Delivery of 6 x Municipal and National Corporate Flags. 2 x Loud Hangers 10 x Municipal Branding Material	Appointment of service provider municipal and National Corporate Flags, Loud Hangers and Municipal Branding Material	Delivery of 6 x Municipal and National Corporate Flags. 2 x Loud Hangers 10 x Municipal Branding Material	Delivery of 4x Municipal flags, 4x National Corporate Flags. 06 x Loud Hangers 09 x Municipal Branding Material.	No target	Procurement of 01 x Municipal Branding equipment		Budget R150,000	Approved specification, Advert, Order and Delivery note

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
Key Strategic Organizational Objectives and strategic objectives															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
71.		Percentage of municipal activities published and marketed	Marketing, Publicity and Advertise	100% municipal Activities marketed and publicised	100% of Municipal Activities marketed and advertise and publicised	None	100% Municipal Activities marketed, advertise and publicised	100% Municipal Activities marketed, advertised, and publicised	100% Municipal Activities marketed, advertised, and publicised	None	100% Municipal Activities marketed, advertised, and publicised	None		R492,225	Approved specification, Advert, Order and Delivery note
<b>INTERNAL AUDIT</b>															
72.		Information Technology (IT) Audit conducted	IT Audit application control	New indicator	IT Audit application control conducted	IT Audit conducted.	Approval of specifications and adverts	Appointment of service provider	Draft IT audit report on application control	Appointment of service provider	Final IT audit report on application control	Final IT Audit report	MLM	Budget R500,000	Specification, Advert, Appointment letter final IT audit report
73.		Number of Audit steering committee meetings	Audit Steering committee meetings	4x Audit steering committee Meetings	4 x Audit steering committee meeting	None	1x Audit steering committee meeting	1x Audit steering committee meeting	1x Audit steering committee meeting	None	1x Audit steering committee meeting coordinate	None	MLM	Opex	Minutes, Attendance register

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
Outcome 9: Outputs: <ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administration and financial capability</li> </ul>															
Key Strategic Organizational Objectives and strategic objectives To ensure that institutional arrangements are transparent efficient and effective and enhances transparency and accountability To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
		coordinate		coordinate	coordinate		coordinate	coordinate	coordinate						
74.		Number of performance audit reports submitted to council	Performance Audits	4x Performance audits report submitted to council	None	1x Performance audits report submitted to council	1x Performance audits report submitted to council	1x performance audit report submitted to Council	1x performance audit report submitted to Council	None	1x performance audit report submitted to Council	None	MLM	Opex	Performance audit report
75.		Number of audit committee meetings coordinated	Audit committee meetings	6X Committee meetings coordinated	None	1x Audit committee meeting coordinated	1x Audit committee meeting coordinated	1x Audit committee meeting coordinated	1x Audit committee meeting coordinated	None	1x Audit Committee meeting coordinated	None	MLM	Opex	Minutes, Attendance register Audit committee quarterly reports
<b>RISK MANAGEMENT</b>															
76.	Risk management	Number of risk management	Risk management committee	4x Risk management committee	None	1x Risk management committee	1x Risk management committee	1x Risk management committee	1x Risk management committee	None	1x Risk management committee	None	MLM	Opex	Minutes of meetings and

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
		committee meetings	ee meeting	ee meetings coordinated	ee meetings coordinated	ee meeting coordinated	ee meeting coordinated	ee meetings coordinated	ee meeting coordinated	None	meetings coordinated	None			Attendance Register
77.		Number of strategic risk assessment report compiled	Strategic Risk Assessment	One 2018/2019 Strategic risk assessment conducted and report compiled	One 2019/2020 Strategic risk assessment conducted and report compiled	None	No Target	No target	No target	None	One 2019/2020 Strategic risk assessment conducted and report compiled	None	MLM	Opex	Strategic Risk Assessment report and register
78.		Number of operational risk assessment report compiled	Operational risk assessment	One 2018/19 Operational risk register	One 2019/20 Operational risk register compiled	None	No Target	No target	No target	None	One 2019/20 Operational risk register compiled	None	MLM	Opex	Operational risk register
79.		Number of Fraud awareness	Fraud Awareness	Two Fraud aware	Two Fraud aware	None	No target	One fraud aware	No target	None	One fraud awareness campaign	None	MLM	Opex	Attendance register

GOOD GOVERNANCE & PUBLIC PARTICIPATION																															
Responsive, Accountable, Effective and Efficient Local Government System																															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>																															
To ensure that institutional arrangements are transparent efficient and effective																															
To ensure that good governance and public participation is sustained and enhances transparency and accountability																															
Proj No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)																
		campaign conducted	Campaigns	ss campaign conducted	ss campaign conducted			ss campaign conducted for councillors			conducted for employees																				
<b>PERFORMANCE MANAGEMENT SYSTEM</b>																															
80.	Performance Management System										Number of SDBIP Quarterly Performance Reports	Quarterly SDBIP Performance Reports	1x	Quarterly SDBIP Performance Report	1x	Quarterly SDBIP Performance Report	None	1x	Quarterly SDBIP Performance Report	None	1x	Quarterly SDBIP Performance Report	None	MLM	Opex	Quarterly SDBIP Performance Report					
81.	Performance Management System										Number of performance Assessments conducted	Performance Assessment of Snr Managers	2x 2017/18 Snr Managers performance assessments conducted	1x Performance assessment	1x performance assessment	2x Performance assessments conducted	1x Performance assessment	1x performance assessment	1x performance assessment	1x	performance assessment	1x	performance assessment	No Target	1x	performance assessment	1x	performance assessment	MLM	Opex	Performance assessment report

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
82.		Compiled Annual performance report	Compilation and submission of Annual performance report	Compiled and submitted 2016/17 Annual performance report	Compilation and submission of 2017/18 Annual performance report	None	Compilation of 2017/18 Annual Performance Report	No target	No target	None	No target	None	MLM	Opex	2017/18 Annual Council resolution of the approval of Performance report
83.		Annual Report (AR) compiled and submitted	Compilation and submission of Annual report	Compiled and submitted Approved 2016/17 AR	Compilation and submission of 2017/18 Annual report compiled	None	No target	Compilation of Draft 2017/18 Annual Report	Tabling of 2017/18 Annual Report for Council approval	None	No target	None	MLM	Opex	Council resolution on approved 17/18 AR

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas(IP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
84.		Developed Service delivery and budget implementation plan (SBDIP)	Development of 2019/2020 SDBIP	Approved 2018/19 SDBIP	Approved 2019/20 SDBIP	None	No target	No target	Draft 2019/20 SDBIP	None	Approval of SDBIP 2019/20	None	MLM	Opex	Approved SDBIP 2019/20 Council resolution
85.		Reviewed Service delivery and budget implementation plan(SBDIP)consolidated	Review of 2018/2019 SDBIP	Reviewed 2017/18 SDBIP	Reviewed of 2018/2019 SDBIP	None	No target	No target	Review and approval of 2018/19 SDBIP	None	No target	None	MLM	Opex	Reviewed SDBIP 2018/19 report Council resolution
86..		Procured PMS Automated System	Procurement of automated Performance Management system	New indicator	4x PMS Implementation reports	Procurement of an Automated PMS	1X report	1 x report	1 x report	Advertisement and appointment of the service provider	1 x report	Project initiation and planning	MLM	Opex	Implementation report SLA Appointment letter



GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (IDP)	KPI	Project Name	Baseline	2018/19 Annual Target	Review Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Review Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
<b>OFFICE OF THE MAYOR</b>															
87.		Number of HIV/AIDS council meetings held	HIV/AIDS council meetings	1x HIV/AIDS council meeting held	Coordinate 4x HIV/AIDS council meetings	None	1x HIV/AIDS Council meeting coordinated	1x HIV/AIDS council meeting coordinated	1x HIV/AIDS council meeting coordinated	None	1x HIV/AIDS council meeting coordinated	None	MLM	Opex	Attendee register Minutes
88.		Number of Youth activities/vents coordinated	Youth Development programmes	4x Youth programmes	Coordinate 4x Youth forum meetings	Coordinate 3x Youth forum meetings	1x Youth forum meeting coordinated	1x Youth forum meeting coordinated	1x Youth forum meeting coordinated	No Target	1x Youth forum meeting coordinated	Youth day commemoration	MLM	Opex	Attendee register Minutes
89.		Number of Women and children activities/vents coordinated	Women and Children development programmes	2x Women Caucus held	Coordinate 4x Women/children meetings	Coordinate 2x Women/children meetings	1x women/children meetings	1x women/children meetings	1x women/children meetings	No Target	1x women/children meetings	No Target	MLM	Opex	Attendee register Minutes

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
Outputs:															
<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administration and financial capability</li> </ul>															
Key Strategic Organizational Objectives and strategic objectives															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas(ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
90.		Number of activities/e related to people with disability coordinate	Disability development programmes	3x Disability forum held	Coordinate 4x disability forum meeting	None	1x disability forum meeting	1x disability forum meeting	1x disability forum meeting	None	1x disability forum meeting	None	MLM	Opex	Attendance register Minutes
91.	Office of the Mayor	Number of older persons activities/e coordinate	Older persons programmes	4x Older person events	Coordinate 4x older persons meetings	Coordinate 2x older persons meetings	One older persons meeting coordinated	One older persons forum meeting coordinated	One older persons forum meeting coordinated	No Target	One older persons forum meeting coordinated	No Target	MLM	Opex	Attendance register Minutes
92.	AG action plan	Percentage of audit queries addressed	Audit action plan	% of Auditor General queries addressed	100% of Auditor general queries addressed	None	No Target	50% of auditor general queries addressed	50% of Auditor general queries addressed	None	100% of Auditor General queries addressed	None	MLM	Opex	Updated AG action plan
93.	Internal Audit	Percentage of internal	Audit action plan	New indicator	100% of internal audit	None	25% of internal audit	50% of internal audit	75% of internal audit	None	100% of internal audit	None	MLM	Opex	Updated Audit

GOOD GOVERNANCE & PUBLIC PARTICIPATION															
Responsive, Accountable, Effective and Efficient Local Government System															
<ul style="list-style-type: none"> <li>Deepen democracy through a refined ward committee model</li> <li>Administration and financial capability</li> </ul>															
To ensure that institutional arrangements are transparent efficient and effective															
To ensure that good governance and public participation is sustained and enhances transparency and accountability															
Project No	Priority Areas (ID P)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM	Budget Expenditure	Means of verification (POE)
		audit queries addressed			queries addressed		queries addressed	queries addressed	Audit queries addressed		queries addressed				action plan
94.	Risk Management	Percentage of risks resolved within timeframe as specified in the risk register	Risk register	50% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	None	100% of risks resolved within the timeframe as specified in the register	None	MLM	Opex	Strategic risk register
95.	Council	Percentage of Council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	None	100% of council resolutions implemented	100% of Council resolutions implemented	100% of Council resolutions implemented	None	100% of Council resolutions implemented	None	MLM	Opex	Updated council resolution register
96.	Audit committee	Percentage of audit committee resolutions	Implementation of Audit committee	New indicator	100% of audit committee	None	100% of audit committee	100% of Audit Committee	100% of Audit Committee	None	100% of Audit Committee resolutions	None	MLM	Opex	Updated Audit committee

Key Performance Area (KPA) 5: GOOD GOVERNANCE & PUBLIC PARTICIPATION														
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System														
Outputs:														
<ul style="list-style-type: none"> <li>• Deepen democracy through a refined ward committee model</li> <li>• Administration and financial capability</li> </ul>														
Key Strategic Organizational Objectives and strategic objectives														
To ensure that institutional arrangements are transparent efficient and effective														
To ensure that good governance and public participation is sustained and enhances transparency and accountability														
Project No	Priority Areas(IP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed Annual target	Quarter 1 target	Quarter 2 target	Quarter 3 target	Reviewed Quarter 3 target	Quarter 4 target	Reviewed Quarter 4 target	MLM Expenditure	Budget verification (POE)
		implemented	resolutions		meetings resolutions implemented		meetings resolutions implemented	resolutions implemented	resolutions implemented		implemented			resolution register

### 6.6 BUDGET AND TREASURY DEPARTMENT

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verification (POE)
BUDGET AND REPORTING														
97.	Budget and Reporting	Approved adjustment budget	adjustment budget	2017/18 Adjustment budget approved	Approved adjustment budget	None	No Target	No Target	Approved adjustment budget	None	No target	None	Opex	Council resolution on approved adjustment budget
98.	Budget and Reporting	Developed and tabled Draft 2019/20 annual budget	2019/20 Draft annual budget	Adopted 2018/19 budget	Developed and tabled Draft 2019/20 annual budget	None	No Target	No Target	Developed and tabled Draft 2019/20 annual budget	None	No target	None	Opex	Council resolution on approved 2019/20 Annual budget
99.	Budget and Reporting	Adopted 2019/20 Annual budget	Adoption of 2019/20 Annual budget	Approved 2018/19 budget	Adoption of the 2019/20 Annual budget	None	No Target	No Target	No target	None	Annual budget adopted	None	Opex	Council resolution on adopted 2019/20 annual budget
100.	Annual financial statements	Submitted 2017/18 Annual Financial	Submission of 2017/18	2016/17 Annual financial statements	2017/18 Annual financial statements	None	No target	No target	No target	None	No target	None	R900,000	Acknowledgement letter

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
Outcome 9: Outputs:1 & 7: <ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
Key Strategic Organizational Objectives and strategic objectives To ensure sound and stable financial management														
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
101.	submitted to the General Auditor General	statements to Auditor General	2018/19 AFS submitted	submitted to the General Auditor General	submitted to the General Auditor General	None	3x Section 71 reports submitted to Treasury	3x Section 71 reports submitted to Treasury	3x section 71 reports Submitted to Treasury	None	3x section 71 reports Submitted to Treasury	None	Opex	Approved Annual Financial Statements  Acknowledgement letter Signed Section 71 reports
102.	Budget and Reporting	Number of Section 52 reports submitted	Submission of section 52 reports	4x Quarterly reports submitted	4x Quarterly Reports	None	1x Report submitted	1x Report submitted	1x report submitted	None	1x report submitted	None	Opex	Council Resolution  Signed section 52 reports
103.	Budget and Reporting	Number of post MSCOA implementation reports	mSCOA post implementation plan	4x Report submitted	4x Quarterly report submitted Council	None	1x Quarterly implementation plan Report	1x Quarterly / implementation plan Report	1x Quarterly implementation Report Submitted to council	None	1x Quarterly implementation Report submitted	None	Opex	Council resolution post implementation reports  mSCOA

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
Outcome 9: Outputs:1 & 7: • Implement a differentiated approach to municipal financing, planning and support • Administration and financial capability To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
104.	Budget and Reporting	2018/19 Section 72 (mid-year) report	Compilation and submission of 2018/19 Section 72 report	2017/18 Section 72 report	Section 72 report submitted	None	No Target	No Target	Compiled and submitted Section 72 report	None	No target		Opex	Acknowledgement letter Signed section 72 report
<b>SUPPLY CHAIN MANAGEMENT</b>														
105.	Supply chain Management	Number of infrastructure assets revaluation reports	Revaluation of infrastructure Assets	2017/18 report on revaluation of infrastructure assets.	Revaluation of 4X infrastructure Assets	None	No target	No Target	Preparation of Specification, approval and advertisement	None	Revaluation of 4X infrastructure Assets	None	Budget R1,300,000	Signed specification Advertisement, Appointment Letter, Infrastructure revaluation reports
106.	SCM	Number of fixed assets	Fixed Assets register	12x FAR and GL	12x FAR and GL reconciliation	None	3x FAR and GL reconciliation	3x FAR and GL reconciliation	3x FAR and GL	None	3x FAR and GL reconciliation	None	Opex	FAR and GL

Key Performance Area (KPA) 4 :		MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT												
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System												
Outputs:1 & 7:		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>												
Key Strategic Organizational Objectives and strategic objectives		To ensure sound and stable financial management												
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
		register (FAR) & general ledger (GL) reconciliation	reconciliation report	reconciliation			ation report	ation report	reconciliation report		tion report			reconciliation report
107.	SCM	Number of Asset verification reports	Physical Assets Verification	2x Physical assets verification reports	None	None	No Target	1 <sup>st</sup> physical asset verification report	No Target	None	No Target	2 <sup>nd</sup> Asset Verification Report	Opex	Physical asset verification reports
108.	SCM	Number of inventory Count reports	Inventory Count	4X Inventory Count reports	None	None	1x Inventory count report	1x Inventory count report	1x Inventory Count Report	None	1 x Inventory Count Report	None	Opex	Inventory Count Reports
109.	SCM	Developed procurement plan	Development of	Signed 2017/2018 Procurement plan	None	None	2019/19 Signed procurement plan	No target	No Target	None	No Target	None	Opex	Signed 2018/19 procurement plan
110.	SCM	Number of SCM performance reports	Supply Chain Management(S	4x SCM performance reports	None	None	1x SCM performance reports	1x SCM performance reports	1x SCM performance reports	None	1x SCM performance reports	None	Opex	SCM performance report



MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
Outputs:1 & 7:														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verification (POE)
			CM) performance plan				submitted to council	submitted to council	submitted to council		submitted to council			And Council resolution.
REVENUE MANAGEMENT														
111.	Revenue Management	Percentage of revenue Collected	Management of Revenue collection	34% revenue collected on billed accounts	50% collection in billed revenue	None	25% revenue collected on billing.	25% revenue collected on billing.	25% revenue collected on billing.	50% revenue collected on billing.	25% revenue collected on billing.	None	Opex	Revenue collection report (BS902 report)
112.	Revenue Management	Reclassified debtors' accounts.	Customer data sing.	MSCOA compliant debtors classification report Debtors data transferred from Venus to Solar	Transfer of opening balances from Venus to solar	None	Specific Advertisment appointment	Analysis of debtors votes, description and completeness	Uploading of verified and reviewed data and MSCOA compliant analysis	Appointment of service provider for transferring of opening balances from Venues to Solar	No target	Uploading of verified and reviewed data(debtors) and MSCOA compliant analysis	Budget R500,000	Age analysis report

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
Outcome 9:														
Outputs:1 & 7:														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verification (POE)
113.	Revenue Management	Updated General Valuation Roll (GVR) and developed Supplementary valuation roll (SVR)	Updating GVR and Development of Supplementary valuation roll	2017/18 GVR and SVR report	Maintenance of the General Valuation roll and the development of the supplementary valuation roll	None	Maintenance of the General Valuation	Maintenance of the General Valuation roll and the development of the supplementary valuation roll	Maintenance of the General Valuation	None	Maintenance of the General Valuation roll and the development of the Supplementary valuation roll.	None	Budget R451,000	General Valuation roll and the supplementary valuation roll report
114.	Revenue Management	Number of Debtors reconciliation reports	Debtors reconciliation reports	12 x Debtors reconciliation reports	12x Debtors reconciliation reports	None	3x Debtors reconciliation reports	3x Debtor's reconciliation reports	3 X Debtors reconciliation reports	None	3 X Debtors reconciliation reports	None	Opex	Debtor's reconciliation reports
115.	Revenue Management	Number of Traffic and Licensing reconciliation reports	12 x Traffic and Licensing reconciliation reports	12x Traffic and Licensing reconciliation report	12x Traffic and Licensing reconciliation reports	None	3x Traffic and Licensing reconciliation reports	3x Traffic and Licensing reconciliation reports	3 X Traffic and Licensing reconciliation reports	None	3 X Traffic and Licensing reconciliation reports	None	Opex	12x Traffic and Licensing reconciliation reports


MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT												
Responsive, Accountable, Effective and Efficient Local Government System												
Implement a differentiated approach to municipal financing, planning and support												
Administration and financial capability												
To ensure sound and stable financial management												
EXPENDITURE MANAGEMENT												
Key Performance Area (KPA) 4:												
Outcome 9:												
Outputs:1 & 7:												
Key Strategic Organizational Objectives and strategic objectives												
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
116.	Payroll management	Number of salary reports (Employees and Councilors)	Salary reconciliations reconciled to General Ledger	12 Salary reconciliation reports	12x Salary reports reconciled to General Ledger	None	3x Salary reconciliation reports	3x Salary reconciliation reports	3X Salary Reconciliations reports	None	Opex	System salary reports, HR Memos, S&T CLAIMS, and Overtime claims GL, Reconciliations.
117.	Payroll Management	Number of VAT 201 reconciliations submitted to SARS	VAT 201 reconciliations	6x VAT 201 reconciliations submitted to SARS	6x VAT 201 reconciliations submitted to SARS	None	2x VAT 201 reconciliations reports submitted to SARS	1x VAT 201 reconciliations reports submitted to SARS	2x VAT 201 Reconciliations submitted to SARS	None	Opex	Output VAT reports, Inputs VAT invoices, VAT 201 Forms, Reconciliations.

Key Performance Area (KPA) 4:		MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT												
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System												
Outputs:1 & 7:		<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>												
Key Strategic Organizational Objectives and strategic objectives		To ensure sound and stable financial management												
Project No	Priority Areas(I DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
118.	Payroll management	Number of Expenditure on staff benefits reports reconciled to General Ledger	Expenditure on staff benefits (MFMA section 66)	12x Reports on Expenditure on staff benefits completed	12 x Expenditure on staff benefits reports reconciled to the General Ledger	None	3 x Expenditure on staff benefits reports reconciled to the General Ledger	3 x Expenditure on staff benefits reports reconciled to the General Ledger	3X Expenditure on staff benefits reports reconciled to the General Ledger	None	3X Expenditure on staff benefits reports reconciled to the General Ledger	None	Opex	Salary Reconciliations, System Salary reports.
119.	Expenditure management	Number of Petty Cash reconciliations and registers	Petty Cash reconciliations registers	12x Petty Cash reconciliation and registers completed	12x Petty Cash reconciliation and registers completed	None	3 x Petty Cash reconciliation reports	3 x Petty Cash reconciliation reports	3x Petty Cash Reconciliation reports	None	3x Petty Cash Reconciliation reports	None	Opex	Petty cash vouchers, Cash slips, Replenishment reports
120.	Expenditure management	Number of updated retention registers	Retention register	1x Updated retention register	1x Updated retention register	None	Updated Retention register	Updated Retention register	1x Updated Retention register	None	1x Updated Retention register	None	Opex	Retention register Projects certificate, Supplier Invoices, Reconciliations reports

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
Outcome 9:														
Outputs: 1 & 7:														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
121.	Expenditure management	Number of creditors reports reconciled	Creditors reconciliation reports	12x Creditors reports reconciled	12x Creditors reconciliation reports	None	3x Creditors reconciliation reports	3x Creditors reconciliation reports	3 X Creditors reconciliation reports	None	3 X Creditors reconciliation reports	None	Opex	Creditor's reconciliation reports
122.	Expenditure Management	Number of updated UIF register	Unauthorized irregular and fruitless and wasteful expenditure register (UIF)	1x updated UIF register	1x updated UIF registers	None	Updated UIF register	Updated UIF register	Updated UIF register	None	Updated UIF register	None	Opex	Updated UIF register
123	AG action plan	Percentage of audit queries addressed	Audit action plan	% of Auditor General queries addressed	100% of Auditor general queries addressed	None	No Target	No Target	50% of Auditor General queries addressed	None	100% of Auditor General queries addressed	None	Opex	Updated Audit action plan
124.	Internal Audit	Percentage of internal	Audit action plan	New indicator	100% of internal audit	None	25% of internal audit	50% of internal audit	75% of Internal	None	100% of Internal	None	Opex	Updated Audit action plan

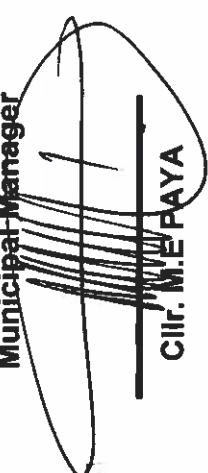
MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Responsive, Accountable, Effective and Efficient Local Government System														
<ul style="list-style-type: none"> <li>Implement a differentiated approach to municipal financing, planning and support</li> <li>Administration and financial capability</li> </ul>														
To ensure sound and stable financial management														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
125.	Risk Management	audit queries addressed Percentage of risks resolved within timeframe as specified in the risk register	Risk register	% of risks resolved within the timeframe as specified in the register	queries addressed 100% of risks resolved within the timeframe as specified in the register	None	queries addressed 100% of risks resolved within the timeframe as specified in the register	queries addressed 100% of risks resolved within the timeframe as specified in the register	Audit queries addressed 100% of risks resolved within the timeframe as specified in the register	None	queries addressed 100% of risks resolved within the timeframe as specified in the register	None	Opex	Strategic risk register
126.	Council	Percentage of Council resolutions implemented	Implementation of council resolutions	New indicator	100% of council resolutions implemented	None	100% of council resolutions implemented	100% of council resolutions implemented	100% of Council resolutions implemented	None	100% of Council resolutions implemented	None	Opex	Updated council resolution register
127.	Audit committee	Percentage of audit committee resolutions	Implementation of Audit committee	New indicator	100% of audit committee meetings resolutions implemented	None	100% of audit committee meetings	100% of audit committee meetings	100% of Audit Committee resolutions implemented	None	100% of Audit Committee resolutions	None	Opex	Updated Audit committee resolution register

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
Key Performance Area (KPA) 4 : Outcome 9:														
Outputs:1 & 7:														
Key Strategic Organizational Objectives and strategic objectives														
Project No	Priority Areas (DP)	KPI	Project Name	Baseline	2018/19 Annual Target	Reviewed 2018/19 Annual target	Quarter 1 Target	Quarter 2 target	Quarter 3 target	Reviewed quarter 3 target	Quarter 4 target	Reviewed quarter 4 target	Budget Expenditure	Means of verifications (POE)
		implemented	resolutions				resolutions implemented	resolutions implemented			implemented			



**Mr. M.L. Mosena**  
Municipal Manager

12-03-2019  
Date



**Mr. M.E. Paya**

12-03-2019  
Date